

No. 22/2/2011-EO(MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi-110001
dated the 17.04.2013.

OFFICE MEMORANDUM.

Subject: Filling up the post of Internal Financial Adviser, Department of Atomic Energy, Kalpakkam [Near Chennai] - regarding.

Reference this Department's circular of even No. dated 01.03.2013 regarding filling up of a vacancy of Internal Financial Adviser, Department of Atomic Energy, Kalpakkam [Near Chennai].

2. Officers of the rank of Deputy Secretary/Director level from any Organized Finance & Accounts Service of the Government of India or equivalent level, eligible for appointment under the Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years for Dy. Secretary/Director respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the Cadre Controlling Authorities may be forwarded to the Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossier**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per instructions

4. It is requested that the application of willing and eligible candidate(s) may please be forwarded to this Department within one month from the date of issue of this circular.

Amarpreet Duggal
17/4/13

(Dr. Amarpreet Duggal)

Deputy Secretary to the Government of India
Tel: 23092842.

1	O/o the The Comptroller & Auditor General 9, Deendayal Upadhyay Marg, New Delhi 110024	i.r.o IA&AS
2	Secretary, Ministry of Defence [F] South Block, New Delhi	i.r.o IDAS
3	Secretary, D/o Expenditure, North Block, New Delhi	i.r.o ICAS & ICoAS
4	Secretary, D/o Telecommunication, Sanchar Bhavan, New Delhi	i.r.o IP&TF&AS
5	Chairman, Railway Board, Rail Bhavan, New Delhi	i.r.o IRAS
6	D/o of Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai 400 001	w.r.t. their ID No. 21/11(1)/2010- CCS/2145 dated 13.02.2013 for information
7	NIC Cell, DOP&T, North Block, New Delhi	with a request to place on the Department Website.

Bio-Data

1	Name	:			
2	Date of Birth	:			
3	Service	:			
4	Batch	:			
5	Contact Telephone No. (O)	(R)	(M)		
6	Educational Qualifications	:			
7	Complete Experience/Posting Profile	:			
Sl.No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?	:	YES / NO		
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.	:			
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.	:	YES / NO		

11. Certified that the above particulars are correct and complete.

Signature of the applicant
date: _____

Signature:
Name/Designation & Rubber Stamp
of officer certifying the above Particulars.

Note:

Columns 1-7 to be filled in by applicant.

Columns 9-11. to be filled in by Cadre Controlling Authority.